

**MEETING MINUTES**  
**of the Village of Windsor, N.Y.**  
**107 Main Street**  
**Windsor, NY 13865**  
**March 1, 2016**

<b>Present:</b>	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Attendees:	1

**Call to Order:**      **Time:** 7:00 P.M.  
                          **By:** Mayor Ron Harting

**Pledge of Allegiance**

**Welcome**

**Youth Director** Rhea Deyo was present. She signed the Responsibilities Agreement. Trustee Eileen asked how they were making out on paying the old bills. She said very well. They were at \$22,000 and they're down to about \$5,000. She stated they have 3 fund raisers planned. She talked about how they plan on doing things, the changes they're making and how they are proceeding forward.

**Code Enforcement Report, Gary Post present** - A report was presented. 1) The ansul inspection finally passed inspection at Alex Urda's place. Everything is almost in place. They just bought a baker's oven. 2) The violation that went to 185 Main Street got kicked back as undeliverable. Gary is having David post a notice on the door. 3) Gary started the paperwork for the Bed & Breakfast. We have to do a 239 Review. 4) The board members were sent the sign law to look over. We have to do a 239 Review and a Planning Board meeting. 5) Gary and Mayor Ron met with members from the hotel last Saturday.

**Attorney's Report** - A report was submitted. There were no comments.

**Streets Report, David Decker present** - 1) We still have to order 3 loads of salt to reach our 70% minimum. We have room for one load in the salt bin. 2) We need to put a notice in the paper about brush pickup beginning April 11<sup>th</sup>. 3) He would like to purchase a gas powered post driver to put all the signs up, which we will begin shortly. The cost is comparable to what it would be to rent compressors and jackhammers to install them, being that we would need to rent for a month to make sure we had time to put them all up and accounting for interruptions. We would then own it and be able to put signs up anytime and even go through the blacktop. The cost is around \$2,000. The rental price from JCSmith is \$700 for 2 weeks. Mayor Ron asked if we could borrow one from Kirkwood or Deposit. David will call around to find out. 4) The new plow wing worked great. We've only used it once in 2 years.

**Water Report, David Decker present** - 1) We had a leak on Castle Drive, 6" main. 2) We had a leak by the reservoir, 6" main. 3) We had a leak on Lona Drive, 6" main. We dug this up on two separate days as we could not find it the first time. 4) A valve in the well vault blew out last week. Evans had to come in and weld a new pipe on and install a new valve. 5) During the lightning storm last week, our new controller in the reservoir was screwed up. It may have been struck by lightning. The guy's coming out on Thursday to check on it. In the meantime, I have to turn it off and on manually. We may consider putting in a call system, which we have talked about in the past. 6) We will be flushing hydrants on April 4<sup>th</sup> & 5<sup>th</sup>. The notice needs to be put in the paper. 7) Eric will be taking his 1<sup>st</sup> class exam. Then he'll be ready to take his water classes for his certificate. 8) The school is doing testing for lead. David stated that there is no lead in the water. The lead comes from the lead in the pipes. So if there are any issues at the school, be aware it has to do with their distribution and not our water.

**Treasurer's Report, Patricia Harting present** - 1) A report was presented. 2) Broome County sent us a check for additional sales tax in the amount of \$694.74. 3) We received a letter from the State Comptroller's Office stating they received the supporting documentations and calculation of our tax levy limit and determined that the tax levy for the fiscal year ending in 2017 exceeded the allowable limit, but our governing board has properly voted to override the tax levy limitation. 4) Adams Cable notified the village that their broadcast fee will be going up to \$7 from \$6. 5) We have the renewal for our Bond Anticipation Note due on March 25<sup>th</sup>. Once we make this payment of \$5,000 plus interest of \$324.44, the amount left on the Note is \$2,500. If we renew the Note for next year, the interest rate is 9% at a cost of \$225.00. Of that \$225, \$108 is from outside the village water users (school). If we were to pay the full balance, we would be saving the taxpayers approximately \$117 next year. The \$2500 extra could come out of the water funds.

**Motion:** to pay off the Bond Anticipation Note of \$7,500 plus interest of \$324.44  
**By:** Robert J. Bennett  
**2<sup>nd</sup>:** Eileen Shelp-Olmstead  
**Vote:** AYE - All

**Motion:** to accept the Treasurer's Report  
**By:** Robert E. West  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee Robert J. Bennett  
AYE - Trustee Eileen Shelp-Olmstead  
AYE - Trustee Thomas M. Skinner  
AYE - Trustee Robert E. West

#### **Resolution #7-2016**

#### **RESOLUTION NO.7-2016**

**BE IT RESOLVED**, that monies be transferred from the under-expended 2015/2016 Village Budget line items to the over-expended line items.

**Offered by:** Ronald G. Harting  
**2<sup>nd</sup> by:** Robert J. Bennett  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee Robert J. Bennett  
AYE - Trustee Eileen Shelp-Olmstead  
AYE - Trustee Thomas M. Skinner  
AYE - Trustee Robert E. West, Jr

**Resolution effective March 1, 2016**

**Resolution #8-2016**

**RESOLUTION NO.8-2016  
RESOLUTION AUTHORIZING AN AGREEMENT  
WITH THE BROOME COUNTY LAND BANK CORPORATION (BCLBC)  
FOR ADMINISTRATIVE SERVICES FOR THE  
VILLAGE OF WINDSOR FOR 2016-1017**

**WHEREAS**, the Mayor requests authorization for an agreement with the Broome County Land Bank Corporation (BCLBC) for administrative services for the Village of Windsor at a cost not to exceed \$15,360, for the period of January 1, 2016 through December 20, 2017; and

**WHEREAS**, said agreement is necessary to administer a New York State Main Street Program grant for rehabilitation and improvement to mixed use commercial and residential properties in historic downtown Windsor;

**NOW, THEREFORE, BE IT RESOLVED**, that this Village Board hereby authorizes an agreement with BCLBC, 60 Hawley Street, 5th Floor, Binghamton, New York 13901, for administrative services for the Village of Windsor for the period January 1, 2016 through December 20, 2017; and

**BE IT FURTHER RESOLVED** that in consideration of said services, the Village shall pay the Contractor an amount not to exceed \$15,360 from the grant funds for the term of the agreement; and

**BE IT FURTHER RESOLVED**, that the mayor or his duly authorized representative is hereby empowered to execute any such agreements, documents, or papers, approved as to form by Village Counsel, as may be necessary to implement the intent and purpose of this Resolution

**Offered by:** Robert J. Bennett

**2<sup>nd</sup> by:** Eileen Shelp-Olmstead

**Vote:** AYE - Mayor Ronald G. Harting

AYE - Trustee Robert J. Bennett

AYE - Trustee Eileen Shelp-Olmstead

AYE - Trustee Thomas M. Skinner

AYE - Trustee Robert E. West, Jr

**Resolution effective March 1, 2016**

**Resolution #9-2016**

**RESOLUTION NO.9-2016  
METHOD OF COLLECTION OF SPECIAL ASSESSMENT**

**BE IT RESOLVED**, that the method of collection for the Special Assessment of 2016/2017 be based on the water levy consumption of each individual residence, and

**BE IT RESOLVED**, that the consumption is based on the October 2015 and April 2016 readings; and

**BE IT RESOLVED**, that the amount of assessment be divided accordingly by gallons used based on yearly consumption; and

**BE IT RESOLVED**, that the total amount per resident be divided equally in quarters to be paid with the water billings of 5/1/16, 8/1/16, 11/1/16, 2/1/17; and

**BE IT FURTHER RESOLVED**, that the method collection for Special Assessment be as stated above.

**Offered by:** Robert J. Bennett  
**2<sup>nd</sup> by:** Robert E. West, Jr.  
**Vote:** AYE - Mayor Ronald G. Harting  
AYE - Trustee Robert J. Bennett  
AYE - Trustee Eileen Shelp-Olmstead  
AYE - Trustee Thomas M. Skinner  
AYE - Trustee Robert E. West, Jr

**Resolution effective March 1, 2016**

**Motion:** to accept the Meeting Minutes of February 2, 2016

**By:** Robert E. West  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

**Reports of Committees:**

**Code Enforcement Committee - No report**  
**Community House Committee - No report**  
**Fire Co Committee - No report**  
**Parks Committee - No report**  
**Pool Committee - No report**  
**Streets & Water Committee - No report**

**Mayor's Report** - 1) The mayor sent a letter to Steve Blow from the PSC. There is a meeting on March 2<sup>nd</sup> and he cannot attend. 2) Trustee Bennett and Mayor Ron met with the pool committee. The committee is moving forward with putting in a pool. They are trying to get the town to participate in giving more money. It was suggested that the town should share some of the costs. There was much discussion about the public referendum that would have to occur if they get the money to install the pool. The mayor stated the yearly cost would be about \$50,000. Joann stated that Deposit's cost for their pool is \$51,000. 3) The mayor and clerk had a meeting with Margaret Scarzini from the Broome County Land Bank. She is setting up a meeting for March 29<sup>th</sup> at the Community House with the property owners that would want to participate. 4) The Land Bank grant for 117 Main Street is going through the state and it may be one to two months before we get that money. The money we receive from the sale of the front property may possibly be enough to pay for paving of the parking lot.

**Motion:** to pay bills as authorized by vouchers signed by board members

**By:** Robert J. Bennett  
**2<sup>nd</sup>:** Robert E. West  
**Vote:** AYE - All

**Motion:** to adjourn at 8:29 p.m.

**By:** Eileen Shelp-Olmstead  
**2<sup>nd</sup>:** Robert J. Bennett  
**Vote:** AYE - All

**Respectfully Submitted,**

---

**Patricia L. Harting, Village Clerk / Treasurer**