

**MEETING MINUTES
of the Village of Windsor, N.Y.
107 Main Street
Windsor, NY 13865
April 3, 2012**

Present:	Mayor:	Ronald G. Harting
	Trustee	Robert Bennett
		Eileen Shelp-Olmstead
		Thomas M. Skinner
		Robert E. West
	Clerk/Treasurer:	Patricia L. Harting
	Streets & Water Suptdnt:	David M. Decker
	Code Enforcement:	Gary Post
	Grant Writer:	Steven Contento
	Attendees:	

Call to Order: **Time:** 7:00 P.M.
 By: Mayor Ronald G. Harting

Pledge of Allegiance

Welcome

Public Comment - Ford Street resident Kathie Smith was present to ask for help with her water pressure at her home. There is a crimp in her line but her line goes under the neighbors property and we don't have a main in front of her house. David got two prices from Colwell's. The first choice is to run the line from Grove Street at a cost of \$4500 - \$5000 and the second choice was running it off of Ivon is \$5500 - \$6000. If we run off Ivon, we have to run a new line. If we run off Grove, we would run off the existing curb box.

Motion: to run a line from Grove and put a curb box not to exceed \$5000.

By: Robert E. West
2nd: Robert J. Bennett
Vote: AYE - All

7:15 P.M. - Public Hearing for the Fire Contract - Fire Chief John McNulty was present along with fireman Chad Tuttle. John stated that one of the new windows is broken. Windsor and West Windsor Fire Departments are combining. They are training together, responding together and more volunteers are available to attend to fires and emergencies. Chad stated that they want to have a horseshoe tournament again like they did last year. They'll combine a chicken barbeque and a raffle. The date is August 11th. They would like to do some work out in back of the fire station and they'd like to extend the bank out and put a chain link fence up. He's asking for the village's permission. The mayor stated that it may erode if he changes the slope. John stated that they are contracting it out so the company doing the work would be responsible. They will be serving alcohol. They would like to put up a hanging sign but it was noted that the state doesn't allow that anymore but possibly over Grove Street could be done. They could put signs up around the village.

Resolution No.10-2012

RESOLUTION #10-2012

**RESOLUTION AUTHORIZING THE MAYOR TO SIGN
A CONTRACT WITH THE WINDSOR FIRE COMPANY**

WHEREAS, the Village of Windsor requires fire protection; and

WHEREAS, the Village of Windsor and the Windsor Fire Company have agreed to enter into a contract for a term commencing March 1, 2012 to February 28, 2013; and

WHEREAS, in consideration for the furnishing of aid and the use of it's apparatus and equipment, the Fire Company shall receive the following consideration:

\$ 39,000.00 for the contract year
 \$ 9750.00 to be paid on or about May 1, 2012
 \$ 9750.00 to be paid on or about August 1, 2012
 \$ 9750.00 to be paid on or about November 1, 2012
 \$ 9750.00 to be paid on or about February 1, 2013

THEREFORE, BE IT RESOLVED, that Mayor Ronald G. Harting be authorized to sign the contract with the Windsor Fire Company to provide fire protection to the Village of Windsor.

Offered by: Robert E. West
2nd by: Robert J. Bennett
Vote: **AYE** - Mayor Ronald G. Harting
 AYE - Trustee Robert J. Bennett
 AYE - Trustee Eileen Shelp-Olmstead
 AYE - Trustee Thomas M. Skinner
 AYE - Trustee Robert E. West

Resolution effective April 3, 2012

Grant Writer Report - Steve was not able to attend

Code Enforcement Report, Gary Post present - 1) Gary feels that the Village really needs to be charging for a sign permit. We are the only municipality that does not have that. Trustee Skinner stated that once the attorney gets back to us with the penalties, we can address it. It came about because the bank is changing hands and they needed to fill out a permit. The board agreed that it has to be done. The mayor will talk to the attorney and Gary will get some prices.

Attorney's Report - A report was submitted. There were items that need to be discussed in Executive Session.

Streets Report, David Decker present - 1) David presented the board members with the list of available streets for paving. Academy Street south needs to be milled down. Bridge Street has needed repaving for a long time and now we have another resident using the road daily. Chestnut Street has a lot of patching every year but the CHIPS funding doesn't come near the cost of getting it done. Lower Terrace is getting pretty bad.

Motion: to go out to bid on Academy Street, south, milled down; Academy Street, north; lower Terrace Drive; upper Chestnut Street;

Motion by: Thomas M. Skinner
2nd by: Robert E. West
Vote: **AYE** - All

2) A resident on Terrace Drive to see if the village would provide a pipe to help with their eroding. He would do the work. He said he will work with us. David told him the pipe would clog up and we only provide pipe for driveways. Trustee West said to leave it be because it may cause more erosion by putting in a pipe. Mayor Harting stated that he needs to come to the board meeting and describe what he wants to do and how the village helping out would be a benefit to other residents. 3) In March, someone hit the bumper of the new truck. It crinkled up by the rear fender and the bumper. He took it to Scott's Collision and he quoted them \$600. The paint is not cracked. Leave it alone. 4) FEMA did their close-out meeting so we're done. They did some litigation for Hotchkiss Creek.

Water Report, David Decker present - 1) David said the cost for a meter into the fire station will be about \$500. He was instructed to buy this. It is to be used strictly to account for the water usage. We are putting it in all unmetered places. 2) Water leak at the high school, 150,000 gallons a day. It was the school's responsibility and they and Colwell's fixed. Mayor Harting wanted to recognize David for taking care of this and staying with them while they repaired and supplied some of the pieces needed. 3) Rocky did the water line at the railroad station. Everything is working. Roger Peet went in and did the bathroom. 4) Craig Terrell has been buying water from us. He wants to take 120,000 gallons total for the project. He's working on a job at the landfill.

Accept Meeting Minutes of March 6, 2012

Motion by: Robert E. West
2nd by: Thomas M. Skinner
Vote: AYE - All

Treasurer's Report, Patricia Harting present - A report was presented.

Resolution #17-2012

RESOLUTION NO.17-2012

RESOLUTION OF ESTABLISH RESERVE FUND FOR WATER REPAIRS/EQUIPMENT

WHEREAS, at the end of the 2011-2012 Village of Windsor Fiscal Year, the water fund account A8350.4 was under-expended and the water revenue account of A2140 had excess; and

WHEREAS, the Village Board of Trustees would like to set a reserve fund for the water fund using the under-expended monies and excess revenues from budget year 2011-2012;

THEREFORE, BE IT RESOLVED, that \$43,000 be moved from the Appropriated Fund Balance Account A909 into a Water Fund Reserve A889

Offered by: Thomas M. Skinner
2nd by: Robert J. Bennett
Vote: AYE - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective April 3, 2012

RESOLUTION NO.18-2011

BE IT RESOLVED, the Village of Windsor Board of Trustees having previously adopted an annual budget for the fiscal year commencing March 1, 2012 and the Village Tax Roll reflected an amount less of \$.01¢ in taxes received than had been entered into the budget;

IT IS HEREBY RESOLVED that the said annual budget approved and filed as aforesaid, be amended as follows:

Estimated Revenues	A510	\$ -.01	
Subsidiary Account		A1001-Taxes	\$ -.01
Estimated Appropriations	A960	\$ -.01	
Subsidiary Account		A1621.4-Office Contractual	\$ -.01

THEREFORE, BE IT RESOLVED, that said budget as amended, is hereby adopted and established as the amended annual budget for this Village for the fiscal year beginning March 1, 2012.

- Offered by: Robert E. West
- 2nd by: Robert J. Bennett
- Vote: AYE - Mayor Ronald G. Harting
- AYE - Trustee Robert J. Bennett
- AYE - Trustee Eileen Shelp-Olmstead
- AYE - Trustee Thomas M. Skinner
- AYE - Trustee Robert E. West

Resolution effective April 3, 2012

Clean-Up Day – The County Landfill is sponsoring the annual Clean-Up Day again. The landfill will not be able to accept garbage on the following Monday but they can on Tuesday. Waste Management will be able to do the clean-up on Saturday and do the delivery on Tuesday to the landfill.

RESOLUTION NO.19-2012

VILLAGE OF WINDSOR CLEAN-UP DAY

BE IT RESOLVED, that the Village will sponsor a Clean-up Day on Saturday, May 12, 2012 from 8:00 A.M. to 12:00 P.M.; and

BE IT RESOLVED, that there will be four categories provided:

- Tires
- White goods, metal
- Bulk items
- Non-contaminated C & D

- Offered by: Robert E. West
- 2nd by: Thomas M. Skinner
- Vote: AYE - Mayor Ronald G. Harting
- AYE - Trustee Robert J. Bennett
- AYE - Trustee Eileen Shelp-Olmstead
- AYE - Trustee Thomas M. Skinner
- AYE - Trustee Robert E. West

Resolution effective April 3, 2012

Resolution #20-2012

RESOLUTION NO.20-2012

NATIONAL DAY OF PRAYER

IT IS HEREBY RESOLVED, by the Village Board of Trustees of the Village of Windsor, Broome County, New York, that;

WHEREAS, the National Day of Prayer is a tradition, first proclaimed by the Continental Congress in 1775 and by an act of Congress in 1988, designated to be the first Thursday of May; and

WHEREAS, Thursday, May 3, 2012 marks the 60th consecutive observance of the National Day of Prayer across the nation; and

WHEREAS, it is fitting and proper that our community join with other communities across our nation in recognizing our blessings and giving thanks for them;

NOW, THEREFORE, We, the Village Board of Trustees of the Village of Windsor do hereby proclaim and designate Thursday, May 3, 2012 as;

A DAY OF PRAYER

In the Village of Windsor, Broome County, New York, and call upon all citizens to recognize this special day in an appropriate manner.

Offered by: Robert J. Bennett
2nd by: Thomas M. Skinner
Vote: **AYE** - Mayor Ronald G. Harting
AYE - Trustee Robert J. Bennett
AYE - Trustee Eileen Shelp-Olmstead
AYE - Trustee Thomas M. Skinner
AYE - Trustee Robert E. West

Resolution effective April 3, 2012

Reports of Committees:

Code Enforcement Committee - No report

Community House Committee - No report

Fire Co Committee - No report

Parks Committee - No report

Pool Committee - No report

Streets & Water Committee - No report

Leatherstocking - The attorney is still working on the contract with Leatherstocking. Hopefully it will be ready for the April meeting to set up a public hearing.

Youth Programs - Youth Director Bob Crowley was present to discuss any concerns and/or issues with the board. They signed an agreement. Jim Austin repaired the roof on the boys shoe. Jeff McLaughlin donated some material and supplies. May 12th is cleanup day for the fields with May 19th being a backup for raindate. The village stated they will supply the paint, Bob just needs to let David know what he needs.

Motion: to go into Executive Session at 8:31 p.m. to discuss a legal matter

By: Robert J. Bennett
2nd: Thomas M. Skinner
Vote: AYE - All

Motion: to return from Executive Session at 8:55 p.m.

By: Ronald G. Harting
2nd: Robert J. Bennett
Vote: AYE - All

Motion: to pay bills as authorized by vouchers signed by board members

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Motion: to adjourn at 9:01 P.M.

By: Robert J. Bennett
2nd: Eileen Shelp-Olmstead
Vote: Aye - All

Respectfully Submitted,

Patricia L. Harting, Village Clerk / Treasurer